

JAN WADE HENSLEY
Mayor



LISA S. ELAM
Recorder-Treasurer

City of Covington

POST OFFICE BOX 768
200 West Washington Avenue, Covington, Tennessee 38019
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON FEBRUARY 25, 2026, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman CH Sullivan.
3. Pledge of Allegiance to the Flag to be led by Alderman Danny Wallace.
4. Minutes of the Preceding Meeting to be approved.
 - Minutes from The Board of Mayor and Alderman
5. Report from Committees:
 - Public Relations Committee Minutes
 - Finance and Administration Committee Minutes
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
9. Report from Recorder-Treasurer Lisa Elam.
10. Report from City Attorney Rachel Simmons.
11. Old Business:
12. New Business:
 - ADMINISTRATIVE ORDINANCE 1796 (fee schedule) – (Open for Public Hearing)
Ready for approval on third and final reading.
 - ORDINANCE 1797- AN ORDINANCE TO AMEND THE COVINGTON MUNICIPAL ZONING MAP TO REZONE PROPERTY SOUTH OF BURNETT LANE NEAR ITS INTERSECTION WITH COUNTRY LAKE DRIVE (DORIS CRAGWALL PROPERTY) FROM R-1 (LOW DENSITY RESIDENTIAL)

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CONTINUED.....

- DISTRICT TO R-1A (MODERATE DENSITY RESIDENTIAL) DISTRICT- (Open for Public Hearing)
Ready for approval on third and final reading.
- Resolution NO. 02-24-2026 - Adoption of a Citywide Cybersecurity Policy and Procedures
- Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on February 10, 2026, at 5:30 p.m. with the following members present: Mayor Jan Hensley, Alderman Jeff Morris, Alderman CH Sullivan, Alderman John Edwards, Alderman Danny Wallace, Alderwoman Jean Johnson and Alderwoman Margaret Fleming. Also present were Public Works Director Tim Haynes, Park and Recreation Director Molly Glass, Police Chief Donna Turner, Building Official Lessie Fisher, Fire Chief Richard Griggs Record Clerk David Gwinn, Assistant to the Mayor Jason Fleming, City Attorney Rachel Simmons (absent) and Recorder-Treasurer Lisa Elam.

Meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderwoman Jean Johnson.

Pledge of Allegiance to the Flag was led by Alderman John Edwards.

Motion was made by Alderman John Edwards and seconded by Alderman Jeff Morris to approve the minutes of the Preceding Meeting to be approved.

Motion passed.

Motion was made by Alderwoman Jean Johnson and seconded by Alderman CH Sullivan to approve the minutes of the Public Relations Committee Meeting.

Motion passed.

Motion was made by Alderman CH Sullivan and seconded by Alderman Jeff Morris to approve the minutes of the Finance and Administration Committee Meeting.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderman CH Sullivan to approve the minutes of the Public Works Committee Meeting.

Motion passed.

Additions to Agenda- Alderman John Edwards requested to add discussion on Sales Tax to the Finance and Administration Committee Meeting on February 17,2026.

Mayor Hensley announced Thursday February 12th the Parks and Recreation Master Plan Meeting will be held at the Covington Civic Center from 5-7. Mayor Hensley announced the Spring Sports Registration is open. Mayor Hensley also announced the Aquatic Center Pool is closed due to boiler repairs. Mayor Hensley gave thanks to all departments during the Ice Storm. Mayor Hensley also acknowledged Firefighter T. Smith as a Fire Hero for his quick reaction to the recent house fire. Mayor Hensley also congratulated the Boys and Girls Club on the ribbon-cutting of their new Teen Center. Lastly Mayor Hensley reminded citizens of the Lions Club Pancake Breakfast on February 21st and the new IHOP/Applebee's which opened today.

Recorder-Treasurer Lisa Elam reported the sales tax received for the October collection was \$429,571, which was an increase of \$12,594 or 3.0%. Year-to-date collections for the fiscal year are \$1,620,862, which is a decrease of \$3,202 or -0.2%.

Motion was made by Alderman CH Sullivan and seconded by Alderman John Edwards to accept the sales tax report from Recorder-Treasurer Lisa Elam.

Motion passed.

No report from City Attorney Rachel Simmons. (absent)

Motion was made by Alderman CH Sullivan and seconded by Alderman Jeff Morris to accept City Attorney Rachel Simmons report.

Motion passed.

Motion was made by Alderman CH Sullivan and seconded by Alderman John Edwards to approve the CHS Lady Charger Softball Home Run Club Banner Renewal Request of \$2500.00.

Motion passed.

Motion was made by Alderman CH Sullivan and seconded by Alderwoman Margaret Fleming to approve the Pathways to Possibilities Sponsorship of \$5000.00.

Motion passed.

Motion was made by Alderman CH Sullivan and seconded by Alderman Jeff Morris to approve ADMINISTRATIVE ORDINANCE 1796 (fee schedule) on the second reading.

Motion passed.

Motion was made by Alderman CH Sullivan and seconded by Alderman Jeff Morris to approve ORDINANCE 1797- AN ORDINANCE TO AMEND THE COVINGTON MUNICIPAL ZONING MAP TO REZONE PROPERTY SOUTH OF BURNETT LANE NEAR ITS INTERSECTION WITH COUNTRY LAKE DRIVE (DORIS CRAGWALL PROPERTY) FROM R-1 (LOW DENSITY RESIDENTIAL) DISTRICT TO R-1A (MODERATE DENSITY RESIDENTIAL) DISTRICT on the second reading.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderman CH Sullivan to pay Bills Over/Under \$1,000.00.

Motion passed.

With there being no further business the meeting adjourned at 6:00 p.m.

The Public Works Committee met at City of Covington on February 03, 2026, at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Alderman Jeff Morris, Alderman John Edwards, and Mayor Jan Hensley. Also, present were Alderman CH Sullivan, Public Works Director Tim Haynes, Building Official Lessie Fisher, Fire Chief Richard Griggs, Human Resource Director Cody Bumpus, Chief of Staff Jason Fleming, and Recorder Treasurer Lisa Elam.

Meeting was called to order by Chairman Danny Wallace.

Public Works Director Tim Haynes reported that the Wastewater Upgrades to the Clarifiers are scheduled to start installation March 2026. Director Haynes reported the Garage Budget was at 65% year to date due to retirement payouts. Director Haynes also issued updates on the Water Plant Pressurized Filters to be installed in the first quarter of 2026. Director Haynes Director Haynes issued updates on 2022 WEP Disaster Grant. Director Haynes reported Republic Pick-up update.

Motion was made by Mayor Jan Hensley and seconded by Alderman John Edwards to accept Public Works Director Tim Haynes report.

Motion Passed.

Codes Enforcement Director Lessie Fisher reported that no new sight plans have been submitted. Director Fisher provided a current list of Property Maintenance Complaints. Discussion was made about new processes of debt collection.

Motion was made by Alderman Jeff Morris and seconded by Alderman John Edwards to accept Director Lessie Fisher's report.

Motion passed.

Chief of Staff Jason Fleming announced the Bill Pay App is now in the testing phase. Also issued an update on progress of Environmental Court.

With no further business, meeting adjourned at 4:24 p.m.

The Finance and Administration Committee met at City of Covington on February 17, 2026, at 4:00 p.m. with the following members: Chairperson Alderman C H Sullivan (absent), Mayor Jan Hensley, Aldermen Jeff Morris, Alderman Danny Wallace, Alderman John Edwards, Alderwoman Jean Johnson, and Alderwoman Margaret Fleming. Also, present were Police Chief Donna Turner, Human Resource Director Cody Bumpus, Park and Recreation Director Molly Glass, Assistant to the Mayor Jason Fleming, Building Official Lessie Fisher, and Recorder-Treasurer Lisa Elam.

Motion was made by Alderman John Edwards and seconded by Alderman Danny Wallace to approve Mayor Jan Hensley to set in as Chairperson in the place Alderman Sullivans' absence. Motion passed.

Meeting was called to order by Mayor Jan Hensley.

Human Resource Director Bumpus reported 3 new hires and 0 separations. Director Bumpus reported that the city has 170 employees in total. Director Bumpus also stated 1 OSHA- Workers Compensation Claims for the month of December. Director further reported American Fidelity will have a representative at City Hall for employees to discuss plan options. Director Bumpus also announced a new offer to employees, Join Perks Spot Program.

Motion was made by Alderman John Edwards and seconded by Alderman Danny Wallace to approve Director Bumpus's report
Motion passed.

Public Works Director Tim Haynes introduced David Smith with A2H to discuss short- and long-term repairs to the Wastewater Treatment Plant. Mr. Smith issued reports with immediate needs as well as 5year Capital Improvement Plan. (see attached) In discussion it was explained the Influent Grit Chamber Replacement and Influent Screen Replacement, also explained he could seek grant funding for the remaining projects that need to be replaced.

Motion made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to accept recommendations from David Smith and move forward with WWTP improvements of the Influent Grit Chamber Replacement and Influent Screen Replacement. Included also to allow David Smith from A2H to apply for grants for the 5-year CIP.
Motion passed.

Motion was made by Alderwoman Jean Johnson and seconded by Alderman Danny Wallace to approve the report of Public Works Director Tim Haynes.
Motion passed.

Mayor Jan Hensley addressed the retail sales tax added to the agenda by Alderman John Edwards. Mayor Hensley gave a recap of the meeting held with Mark Herbison, Tipton County Community Development. Mayor Hensley explained the City of Covington has improved Rehab Growth over the last 10 years. Mayor Hensley also explained that Food Trucks that have a base address in the county do not have to pay taxes to the city.

Chief of Staff Jason Fleming requested to move the and adopt a Cybersecurity Policy Resolution at the next Board of Mayor and Alderman Board Meeting.

Motion was made by Alderman John Edwards and seconded by Alderman Jeff Morris to bring the Cybersecurity Policy Resolution at the next Board of Mayor and Alderman Board Meeting. Motion passed.

Chief of Staff Jason Fleming reported due to AT&T phasing out Copper Line to Fiberoptic the City of Covington needs to start the conversion process. Chief of Staff Fleming reported a representative from AT&T is working on a cost for this process.

Motion was made by Alderman John Edwards and seconded by Alderman Jeff Morris to take the conversion from Copper Line to Fiberoptic under advisement until AT&T issues valid cost numbers. Motion passed.

Chief of Staff Jason Fleming announced the City of Covington Mobile App has launched and is now available for download.

Fire Chief Griggs asked for permission to move forward to get information on establishing and installing a Safe Haven Box at the Fire Stations, under the Safe Haven Baby Law.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Margaret Fleming to move forward to get information on establishing and installing a Safe Haven Box at the Fire Stations, under the Safe Haven Baby Law. Motion passed.

There being no further business, the meeting adjourned at 5:21 p.m.



City of Covington WWTP Improvements
Opinion of Probable Construction Cost

Influent Grit Chamber Replacement

Item Number	Description	Quantity	Units	Unit Price	Item Price
Construction					
1	New influent grit separator	1	EA	\$500,000.00	\$500,000.00
2	Removal of existing grit separator	1	EA	\$10,000.00	\$10,000.00
3	Removal of accumulated grit	1	LS	\$2,500.00	\$2,500.00
4	Patching/repair of concrete	1	LS	\$3,000.00	\$3,000.00
Construction Sub-total					\$515,500.00
Construction Contingency		10.00%			\$51,550.00
Engineering Design		5.00%			\$28,352.50
Engineering During Construction		1.80%			\$10,206.90
Periodic Construction Observation		3.20%			\$18,145.60
Construction Plans Review					\$500.00
Opinion of Total Project Cost					\$624,255.00



City of Covington WWTP Improvements
Opinion of Probable Construction Cost

2

Influent Screen Replacement

Item Number	Description	Quantity	Units	Unit Price	Item Price
Construction					
1	New perforated plate screen	1	EA	\$440,000.00	\$440,000.00
2	New slide gates	1	LS	\$70,000.00	\$70,000.00
3	New electrical supply and control panel connection	1	EA	\$25,000.00	\$25,000.00
4	Removal of existing screen	1	EA	\$15,000.00	\$15,000.00
5	Patching/repair of concrete	1	LS	\$3,000.00	\$3,000.00
Construction Sub-total					\$553,000.00
Construction Contingency		10.00%			\$55,300.00
Engineering Design		5.00%			\$30,415.00
Engineering During Construction		1.20%			\$7,299.60
Periodic Construction Observation		2.50%			\$15,207.50
Construction Plans Review					\$500.00
Opinion of Total Project Cost					\$661,722.10



City of Covington WWTP Improvements
Opinion of Probable Construction Cost

Influent Pump Station

Item Number	Description	Quantity	Units	Unit Price	Item Price
Construction					
1	Two Flygt NP 3202 MT Submersible Pumps	1	EA	\$400,000.00	\$400,000.00
2	Concrete wet well	260	CY	\$5,000.00	\$1,300,000.00
3	New trash screen before pumps	1	EA	\$120,000.00	\$120,000.00
4	New crane system	1	EA	\$30,000.00	\$30,000.00
5	New electrical supply and control panel connection	1	EA	\$100,000.00	\$100,000.00
6	Modifications to existing concrete and abandoning existing screw pumps	1	LS	\$150,000.00	\$150,000.00
Construction Sub-total					\$2,100,000.00
Construction Contingency		10.00%			\$210,000.00
Engineering Design		5.00%			\$115,500.00
Engineering During Construction		1.80%			\$41,580.00
Periodic Construction Observation		3.20%			\$73,920.00
Construction Plans Review					\$500.00
Opinion of Total Project Cost					\$2,541,500.00



City of Covington WWTP Improvements
Opinion of Probable Construction Cost

Brush Rotor Replacement

Item Number	Description	Quantity	Units	Unit Price	Item Price
Construction					
1	New brush rotor	1	EA		\$0.00
2	Concrete repair and replacement to channel	1	LS	\$150,000.00	\$150,000.00
3	New electrical supply and control panel connection	1	EA	\$45,000.00	\$45,000.00
4	Removal of existing brush rotor	1	EA	\$50,000.00	\$50,000.00
Construction Sub-total					\$245,000.00
Construction Contingency		10.00%			\$24,500.00
Engineering Design		5.00%			\$13,475.00
Engineering During Construction		1.20%			\$3,234.00
Periodic Construction Observation		2.50%			\$6,737.50
Construction Plans Review					\$500.00
Opinion of Total Project Cost					\$293,446.50



City of Covington WWTP Improvements
Opinion of Probable Construction Cost

24

Return Activated Sludge Pump Station

Item Number	Description	Quantity	Units	Unit Price	Item Price
Construction					
1	Two Flygt NP 3202 MT Submersible Pumps with VFDs	1	EA	\$470,000.00	\$470,000.00
2	Concrete wet well	45	CY	\$3,000.00	\$135,000.00
3	New electrical control panel connection	1	EA	\$45,000.00	\$45,000.00
4	Modifications to existing concrete and abandoning existing screw pumps	1	LS	\$100,000.00	\$100,000.00
Construction Sub-total					\$750,000.00
Construction Contingency		10.00%			\$75,000.00
Engineering Design		5.00%			\$41,250.00
Engineering During Construction		1.80%			\$3,150.00
Periodic Construction Observation		3.20%			\$5,600.00
Construction Plans Review					\$500.00
Opinion of Total Project Cost					\$875,500.00

1. SUMMARY

Evoqua Water Technologies LLC (Evoqua) proposes to furnish the equipment specified in this Quotation in accordance with the scope of supply described in this quotation and subject to the Clarifications/Exceptions and Standard Terms of Sale stated herein.

The information in this quotation is confidential and/or proprietary and has been prepared solely for the recipient's use in considering the purchase of the equipment and/or services described herein. Transmission of all or any part of this information to others, or use by the recipient, for other purposes is expressly prohibited without Evoqua's prior written consent.

ITEM & DESCRIPTION	PRICE
Item A – One (1) new 42" Dia Internalift® Screw Pump System (No Motor)	\$516,500 USD
Item B.– One (1) new 42" Dia Internalift® Screw Body (No Drive/Upper Brg)	\$351,500 USD
Item C – Purchase of both Item A & Item B in combined order	\$813,750 USD

Evoqua's price includes only the specific items detailed in this quotation. Items not specifically identified herein are to be furnished by others. Please refer to the excluded items in Section 4 of this quotation for a list of items to be furnished by others.

A. OPTIONS: An order for items quoted as an extra cost option, if any, will be accepted only when included with the basic equipment order.

B. FREIGHT: Pricing is FOB shipping point with standard freight allowed to the job site. Our price does not include any costs for unloading, transporting on the site, phased shipments or storage.

C. QUOTATION VALIDITY: This quotation is budgetary.

D. START-UP SERVICES: Evoqua's pricing includes the services of a factory field service technician for checking the installed equipment and instruction of Owner's personnel. No additional trips beyond those listed here are included in Evoqua's scope.

Included, one trip, three (3) days on site, per pump for inspection of installed equipment, alignment checks, start-up services and operator training. Operator training is to take place during the start-up visit, unless noted otherwise. No additional separate trips for training purposes are included unless listed otherwise.

E. SERVICE MANUALS: Our pricing includes an electronic version of the operation and maintenance (O&M) manual as an Adobe PDF file format only. If requested, Evoqua will supply hard copies of the service manual at the customer's expense. Drawings will be supplied in an unchangeable PDF file format only. The rights to the content of Evoqua O&M manuals and drawings belong solely to Evoqua and Evoqua reserves the right to make changes to content at any time.

Budgetary Statement:

Please be advised that the enclosed budgetary proposal is a non-binding commitment, is being utilized for review and informational purposes, and does not constitute an offer for acceptance. This proposal, by Evoqua is contingent upon several items including: (i) resolution of mutually acceptable payment terms; (ii) Evoqua's satisfactory completion of an anti-corruption due diligence review; (iii) a written agreement specifically acknowledging acceptance of terms and conditions mutually agreed upon by the parties and (iv) subject to credit approval by Evoqua

Summary

Evoqua Water Technologies LLC (Evoqua) proposes to furnish the equipment specified in this Quotation in accordance to the scope of supply described in this quotation and subject to the Clarifications/Exceptions and Standard Terms of Sale stated herein.

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Option #1

ITEM NO.	QUANTITY	DESCRIPTION	PRICE
1	2	Repair Existing Internalift Screw Pump Body 42" Dia X 303.50" long only. Repair includes new wear ring, and new lower bearing assemblies, & exterior painting only. Pump will need to be shipped back to Thomasville GA factory for all work to be performed. Once all work is completed Thomasville factory will ship back to Covington TN. Please note an inspection will be conducted before any work is done. If the pump is deemed not repairable or other material needs to be added, then customer will be contacted and a change notice will need to be issued for additional work.	\$549,816

Option #1 Total = \$549,816

Option #2

ITEM NO.	QUANTITY	DESCRIPTION	PRICE
1	2	Evoqua to provide parts only for (2) Existing Internalift Screw Pump Body 42" Dia X 303.50" long only. Parts include new wear ring, and new lower bearing assemblies only. There will be no warranty offered with these parts due to Evoqua recommending that parts be installed in the factory and not in the field.	\$396,000

Option #2 Total = \$396,000

Material Escalation

Due to volatility in steel costs, prices quoted in this proposal will be adjusted to reflect changes in the Metal and Metal Products Index (MMPI) published by the U.S. Department of Labor, Bureau of Labor Statistics. The most recent published MMPI is 310.045 for June 2024. If the MMPI exceeds 319.346 at the time the Equipment is released for manufacture, then the price will be increased by the same percentage as the MMPI exceeds 319.346.

Further Evoqua's price does not account for increased costs, delays and inefficiencies associated with current regulations and guidelines concerning COVID-19. Should these, or any additional, restrictions be implemented by any governing body, the CDC, or the customer or user of the Equipment to address COVID-19, Evoqua reserves the right to request a change order to the extent its costs or time for performance are increased by additional restrictions.

Payment Terms and Delivery

PO Terms

Purchaser acknowledges that Seller is required to comply with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the goods and/or services provided under the Contract, including any export license requirements. Purchaser agrees that such goods and/or services shall not at any time directly or indirectly be used, exported, sold, transferred, assigned or otherwise disposed of in a manner which will result in non-compliance with such applicable export laws and regulations. It shall be a condition of the continuing performance by Seller of its obligations hereunder that compliance with such export laws and regulations be maintained at all times. PURCHASER AGREES TO INDEMNIFY AND HOLD SELLER HARMLESS FROM ANY AND ALL COSTS, LIABILITIES, PENALTIES, SANCTIONS AND FINES RELATED TO NON-COMPLIANCE WITH APPLICABLE EXPORT LAWS AND REGULATIONS.

ORDINANCE NUMBER 1796

AN ORDINANCE TO AMEND ORDINANCE 1782 THE "ADMINISTRATIVE ORDINANCE" OF THE CITY OF COVINGTON.

WHEREAS Ordinance 1782 has not been codified as a part of the Covington Municipal Code but is maintained along with any amendments in the Office of the Recorder-Treasurer; and

WHEREAS, the Board of Mayor and Aldermen wish to amend the Administrative Ordinance;

NOW, THEREFORE BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TN, THAT:

Section 1. Ordinance "Administrative Ordinance" shall be amended by: establishing the following new fees: fire protection; water leak protection, water & sewer leak protection, sewer impact; and sports registration.

Section 2. Automatic adjustment of Rates to Reflect Cost of Living: shall be adjusted on an annual basis in an amount equal to the percentage change in the Consumer Price Index for Urban Areas (CPI U, US City Average, and All Items) for the prior calendar year as determined by the U.S. Department of Labor. Said annual adjustment shall be effective with the July billing cycle each year. This will apply to gas, water, sewer, and solid waste rates. The Board of Mayor and Aldermen may reject the automatic adjustment by passage of a resolution.

Section 3. This ordinance shall take effect on February 10, 2026, the welfare of the corporation demanding it.

Attest: _____

Recorder-Treasurer

Mayor

Passed on 1st Reading

January 13, 2026

Passed on 2nd Reading

February 10, 2026

Public Hearing

Passed on 3rd Reading

Airport
FY 2024/2025

1	Description	Dept	MR	Fee per Month	Size per Opening	25/26 proposed
2						
3	Open Hanger	Airport	477	\$60.00		\$75
4	SM T Hanger	"	477	\$175.00	36' or 38'	\$200
5	LG T Hanger	"	477	\$225.00	40'	\$260
6	BI-FOLD Hanger	"	477	\$225.00	46'	\$255
7	C Hanger	"	477	\$1,000.00	80' X 100'	\$1,400
8	E Hanger	"	477	\$1,200.00	100' X 100'	\$1,500
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Cemetery
FY 2024/2025

1	Description	Dept	MR	Fee	25/26 proposed
2					
3	Grave Space Fee, purchase of	CCD	486	\$150.00	
4	Maintenance Fee per Grave	"	522	\$430.00	Increase \$100.00
5	Perpetual Care per grave	"	484	\$100.00	
6	Certificate Fee per grave	"	521	\$20.00	
7	Refundable Marker Deposit	"	523	\$300.00	
8	Locating grace space				New \$35
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Civic Center
FY 2024-2025

1	Description	Dept	MR	Fee	25/26 prop
2					
3	Wedding - Full package (includes everything) delete	CCC		\$2,500.00	
4	Wedding Ceremony Only (6 hrs) + Rehearsal (3 hrs) delete	"		\$1,000.00	
5	Receptions, Reunions, Dinners, etc. (Sat/Sun) delete	"		\$800.00	
6	Meetings/Conferences delete	"		\$100/hour (\$500 max)	
7	Second Floor Room Rentals delete - long term rentals	"		\$50/hour (\$300 max)	
8					
9	Optional Add-ons (if not already included in selected package):	"			
10	Tableware	"		\$100.00	\$250
11	Bistro Tables	"		\$100.00	
12	Podium	"		\$50.00	
13	Projector/screen	"		\$50.00	\$100.00
14	Sound System/microphones	"		\$50.00	\$100
15	House Managers on site for event	"		\$200.00	\$250.00
16	Discounts: 20% off for employees and Non-Profits	"			
17	Cleaning Fee				\$250.00
18	Damage deposit - Tennessean (refundable)	"		\$500.00	
19	Damage deposit - Second floor rooms - delete - long term rentals	"		\$200.00	
20					
21	Non-Refundable cleaning fees				
22	no table cloths	"		\$100.00	
23	with table cloths	"		\$150.00	
24					
25	Pacakge 1: Wedding, Rehearsal, Reception				\$3,000.00
26	(up to 200 people/25 tables - \$10 each additional table)				
27	Package 2: Wedding and Rehearsal Only				\$1,500.00
28	(up to 200 people/25 tables - \$10 each additional table)				
29	Package 3: Receptions, Reunions, Dinners, Dances				
30	Monday-Thursday (up to 200 people/25 tables - \$10.00 each addt'l table)				\$800.00
31	Friday & Saturday (up to 200 people/25 tables - \$10.00 each addt'l table)				\$1,200.00
32	Pacakge 4: Meetings, Trainings, Workshops (up tp 200 people/25 tables - \$10.00 each addt'l table)				
33	Monday - Friday 8am-5pm				
34	Tennessean- \$100.00 per hour with a maximum fee of \$600.00/day (3 hour minimum)				
35	Conference Room - \$50.00 per hour (minimum 2 hours)				

Code Department
FY 2024/2025

	A	B	C	D	E	F
1	Description		Dept	MR	Fee	25/26 proposed
2	Professional Services:		CCD			
3	Review Fee		"	138	actual cost	
4	Demolition:					
5	Residential		"	137	\$150.00	
6	Commercial		"	137	\$300.00	
7	Deposit refundable		"	137	\$600.00	
8	Certificate of Occupancy:					
9	with building permit		"	137	\$40.00	
10	without building permit		"	137	\$60.00	
11	Certificate of Completion		"	137	\$40.00	
12	Non-residential building permits:					
13	Life Safety Inspections		"	137	\$50.00	
14	Driveway Permit		"	137	\$50.00	
15	Swimming Pool:					
16	In Ground - setback only		"	137	\$30.00	
17	Above Ground - setback only		"	137	\$30.00	
18						
19	Temporary Building Permit		"	137	\$55.00	
20	Building Moving Permit		"	137	\$100.00	
21	Fence Permit		"	137	\$100.00	
22	Failure to obtain permit prior to starting construction		"	137	Double the building permit fee	
23	Nonrefundable Processing Fee		"	571	\$25.00	
24	Sign Permit:					
25	\$1.00 to \$2,000		"	143	\$35.00	
26	\$2,001 and over		"	143	\$75.00 flat fee plus \$1.00 per sq ft per side	
27	Sign - Plan Review		"	138	\$25.00	
28	Temporary Sign		"	143	\$30.00	
29	Mobile Home Park:					
30	Single Wide Mobile Home		"	137	\$200.00	\$200.00
31	Double Wide Mobile Home		"	137	\$400.00	\$800.00
32	RV & Mobile Home Parks annual fee		"		\$50.00 + \$10.00 per approved lots.	\$100.00 + \$20.00
33						
34	Lot Mowing and Clean Up		"	513	\$200.00 per hour with a 2 hour min	
35	Administrative Lien/Recording Fee		"	514	\$150.00 per lien	

COURT
FY 2024/2025

1	Description	Dept	MR	Fees and Fines	25/26 proposed
2	Court Cost	Court Clerk	174	\$105.00	
3	Court Cost - Additional Cost on Speed	"	174	\$5.00	
4	Court Cost - Hands Free Law	"	174	\$10.00	
5	State Litagition Tax	"		\$13.75	
6	Local Litagition Tax	"		\$13.75	
7	E-Citation & Written - Sunset Provision 7-1-2026	"		\$5.00	
8	Continuation Fee	"	174	\$10.00	
9	Fines	"	174	as allowed per TCA	
10					
11					
12					
13					
14					
15					
16					
17					
18					
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21					
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24					
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28					
29					
30					
31					

Fire Department
FY 2024/2025

1	Description			MR	Fee
2	Hazardous Materials-Cost Recovery				actual cost
3	MUNICIPAL				
4	False Alarm - Commercial				
5	First 3 per year				\$0.00
6	Each Additional per year			583	\$50.00
7					
8					
9	RURAL				
10	Fire Subscription - Annual			501	\$75.00
11	Deposit - One Commercial - per Incident			501	\$500.00
12	Deposit - One Residential & Accessory & Motor Vehicle - per Incident			501	\$500.00
13	per Incident Fee - insured			501	\$1,000.00
14	per Incident Fee - uninsured		\$400 per hour with a minimum of 2 hours	501	
15					
16	MISCELLANEOUS				
17	Permit - Open Burn			584	\$50.00
18	Fire Reports		As allowed per TCA 10-7-503	515	
19	Food Truck Annual Inspection			583	\$50.00
20	Pyrotechnics			583	\$50.00
21	Fire Hydrant Flow Reports			583	\$75.00
22	Fire hydrant inspection-private			583	\$50.00 e
23					
25					
25					
26	Original Inspection				
27	Day care centers (child and adult)			583	\$50.00
28	Nursing homes			583	\$50.00
29	Care homes/mental health			583	\$50.00
30	Alcohol and drug centers			583	\$50.00
31	Counseling centers			583	\$50.00
32					
33					
34					
35					

Fire Department
FY 2024/2025

36	Annual Inspection			MR	Fee
37	Day care centers (child and adult)			583	\$25.00
38	Nursing homes			583	\$25.00
39	Care homes/mental health			583	\$25.00
40	Alcohol and drug centers			583	\$25.00
41	Counseling centers			583	\$25.00
42	New Installation - 2 inspections				
43	Fire Suppression Systems				
44	Hood and duct			583	\$50.00
45	Special			583	\$100.00
46	Standpipe			583	\$50.00
47	Sprinkler System Inspection				
48	Commercial			583	\$50.00
49	Residential			583	\$25.00
50	Fire Alarm Inspection				
51	Full or Partial evacuation system			583	\$50.00
52	Fire Protection Fee				
53	New - Residential				\$0.12 sq ft
54	New/Change of Occupancy - Commercial				\$0.18 sq f
55	New/Change of Occupancy - Industrial				\$0.24 sq f
56					
57					
58					
59					
60					
61					
62					
63					
64					
65					
66					
67					
68					
69					
70					

Miscellaneous
FY 2024/2025

1	Description	Dept	MR	Fee:		25/26
2	Business Licenses					
3	Privilege Tax - Business License	CCD	518	\$15.00	TCA 67-4-723 (a)(1)	
4	Privilege Tax - Minimum Business License	"	518	\$15.00	TCA 67-4-723(b)(1)	
5	Renewal Minimum Business License	"	518	\$15.00	TCA 67-4-723(b)(1)	
6	Beer					
7	Beer Permits Application Fee (nonrefundable)	"	136	\$250.00	TCA 57-5-104(a)	
8	Beer Permits Annual Renewal	"	136	\$100.00	TCA 57-5-104(b)(1)	
9	Beer Civil Penalty - sale to minors	"	598	TCA 57-5-108 (2)(a) \$1000.00 each offense if a Responsible Vendor Not to exceed		
10	Beer Civil Penalty - sale to minors	"	598	TCA 57-5-108 (2)(b) \$2500.00 each offense if not a Responsible Vendor		
11	Beer Civil Penalty -any other offense	"	598	TCA 57-5-108-(2)(b) \$1000.00 each offense Not to Exceed		
12	Liquor					
13	Intoxicating Liquor License - Package and Wine in Grocery Stores	"	532	\$250.00		
14	Inspection Fee - Liquor	Rec-Tre		5%	TCA 57-3-503(a)	
15	Failure to collect, report, and/or pay Inspection fee - penalty	"		10% of the fee due	TCA 57-3-503(b)	
16	Renewal of Liquor License	CCD		Same as paid to TN ABC TCA 57-4-301		
17						
18	Nonpayment of Check	Rec-Tre		\$20.00	TCA 9-1-109	
19	Nonpayment of Check/Handling	"		\$30.00	TCA 47-29-102	
20	Notary Fee	CCD	572	\$5.00		
21						
22						
23						
24						
25						
26						

Miscellaneous
FY 2024/2025

27	Description	Dept	MR	FEE		25/26
28						
29	Utility Fees					
30	Reconnect during business hours	CPW		\$50.00		
31	After Hours Service Call	"		\$100.00		
32	Reconnect fee - if bill not paid by 8:30am morning after services are reestablished	"		\$25.00		
33	Nonrefundable User Fee	"		\$25.00		
34	Transfer	"		\$25.00		
35	Water Leak Protection - Residential	"		per month \$1.80	limit \$2,500	
36	Water Leak Protection - Com: Single Occ	"		per month \$5.00	limit \$2,500	
37	Water Leak Protection - Com: Multiple Occ	"		per month \$10.00	limit \$2,500	
38	Water & Sewer Leak Protection - Residential	"		per month \$3.00	limit \$2,500	
39	Water & Sewer Leak Protection - Com: Single Occ			per month \$8.50	limit \$2,500	
40	Water & Sewer Leak Protection - Com: Multiple Occ			per month \$17.00	limit \$2,500	
41						
42	Transient Vendor Permits					
43	Permit Application & Renewal	CCD	525	\$50.00 for each 14 day period	TCA 67-4-710	
44	Permit Surety Bond	"		\$2,500.00		
45						
46	SOB					
47	Sexually Oriented Business Permit	CCD		\$100.00		
48	SOB Injunction Fee	"		\$500.00		
49	SOB Annual Permit Fee	"		\$850.00		
50	SOB Permit Transfer Fee	"		20%		
51	SOB Employee License	"		\$25.00		
52	SOB Employee Annual Renewal	"		\$25.00		
53						
54						
55						
56						
57						
58						
59						

Natural Gas
FY 2024-2025

1	Description		Dept	MR	Fee		25/26 prop
2	Deposit						
3	Industrial and Large Commercial		CPW	567	2X est use		
4	Small Commercial		"	567	\$200.00		
5	Residential		"	567	\$200.00		
6	Tap Fee						
7	First 100 Feet - Minimum Fee		CCD	509	\$300.00		\$350.00
8	Plus Next 300 Feet		"	509	2.50 per ft		\$3 per ft
9	Plus above 401 Feet		"	509	1.50 per ft		\$2 per ft
10							
11	Permit Fee		CCD	451	\$10.00		
12	Inspection Fee		"	451	\$10.00		
13	Outlet Fee - per outlet		"	451	\$7.50		
14	Surcharge to be collected - bill unpaid by certain time		CPW		5%		
15	Meter turned off - service charge to turn on (seasonal		"		\$25.00		
16	Gas Rate		Fixed		per 100 cf		
17	Lge. Comm (Inside)	\$12.00	CPW		\$1.162 cf		\$1.25CF
18	Resid. (Inside)	\$12.00	"		\$2.323 cf		\$2.51CF
19	Comm. (Inside)	\$12.00	"		\$1.195 cf		\$1.29 cf
20	Industrial/Demand	\$70.00	"		\$1.079 cf		\$1.16cf
21	Resid. (Outside)	\$12.00	"		\$2.394 cf		\$2.58 cf
22	Comm. (Outside)	\$12.00	"		\$1.230		\$1.33 cf
23	Industrial Transportation Fee		"		\$0.76		\$0.82
24	Rate: Cost of Gas based on purchased gas adjustment ordinance # 1671 for each user classification						
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							

Parks Rec
FY 2024/2025

1	Description					
2	Membership		SportsPlex or Pool Only	SportsPlex or Pool Only	Water & Weights	Water & Weights
3			Annual	Monthly	Annual	Monthly
4	Single Resident		\$200.00	\$20.00	\$250.00	\$25.00
5	Family Resident		\$250.00	\$30.00	\$325.00	\$35.00
6	Single Non-Resident		\$250.00	\$30.00	\$325.00	\$35.00
7	Family Non-Resident		\$300.00	\$35.00	\$400.00	\$45.00
8	Senior (55 & Over)		\$125.00	\$15.00	\$155.00	\$20.00
9	Special Needs Adults		\$125.00	\$15.00	\$155.00	\$20.00
10	Corporate Rate		\$150.00	\$20.00	\$200.00	\$25.00
11	Corporate Family		\$225.00	\$25.00	\$275.00	\$30.00
12	City Employee Single		\$125.00	N/A	\$150.00	N/A
13	City Employee Family		\$200.00	N/A	\$250.00	N/A
14	Students (College ID Required)		\$125.00	\$15.00	\$155.00	\$20.00
15	Military/Fire/Police/Teacher-Single		\$150.00	\$15.00	\$200.00	\$20.00
16	Military/Fire/Police/Teacher-Family		\$225.00	\$25.00	\$275.00	\$30.00
17	Guest Fee	\$7.00				
18	Swim Lessons:	\$55.00				
19	Pool Admission -Non-member	\$7.00				\$6.00
20	DELETE ROW - Pool Party	\$150.00 for 2 hours; \$25.00 per additional hour \$45.00 deposit includes lifeguard				\$135.00
	Aquatic Center Pool Party - 50 person party \$100 deposit - non refundable \$275.00 (2 hours) \$350.00 (3 hours)					
21	Pavilion Usage/Pole Barn	\$50.00 4 hours or less; \$20.00 per hour after 4 hours				\$45.00
22	Turface (field drying material)	\$20.00 per bag \$25.00 per/hour				
23	Parks & Recs Employees & Contractors	per/employee between games only				

Parks Rec
FY 2024/2025

28	Resident Status	Sportsplex Studio	Riding Arena	Fairgrounds
29	Resident	\$20 per hour	\$250 for 6 hours, \$25 each additional hour	\$250 for 6 hours, \$25 each additional hour
30	Non-Resident	\$25 per hour	\$300 for 6 hours, \$25 per additional hour	\$300 for 6 hours, \$25 per additional hour
31	Deposit	N/A	\$100 non refundable	\$100 non refundable
32				
33	Resident Status	Baltzer Field Soccer/Lacrosse	Sports Complex	Baltzer Field - Baseball Diamond
34	Resident	\$130 per field	\$65 per field	\$65 per field
35	Non-Resident	\$150 per field	\$70 per field	\$70 per field
36	Deposit	\$100	\$100.00	\$100.00
37	2nd Day Field Prep	N/A	\$40 per field	\$40 per field
38	Maintenance Fee	\$30 per field, per game	\$5 per field, per game	\$5 per field, per game
39				
40	Resident Status	Frazier Park Football Park	Frazier Park Softball Field	
41	Resident	\$100 per field	\$65 per field	
42	Non-Resident	\$125 per foeld	\$80 per field	
43	Deposit	\$100.00	\$100	
44	2nd Day Field Prep	\$50 per field, per game	\$40 per field, per game	
45	Maintenace Fee	\$30 per field, per game	\$5 per field	
46				
47				
48				
49				
50				
51				
52				

Parks Rec
FY 2024/2025

53	Tipton County Museum, Veterans' Memorial and Nature Center				Military Discount		25/26 prop
54	Museum Conference Room	\$100.00 per hour during business hours. \$150.00 per hour after business hours. \$150.00 refundable deposit					
55	Dues						
56	Individual, Military Family, Senior Family	\$25.00					
57	Family Membership	\$30.00					
58	Contributor	\$50.00					
59	Philanthropist	\$100.00					
60	Benefactor	\$200.00					
61	Corporate Sponsor	\$500.00					
62	Education						
63	Lecture Series - Non Members	\$5.00			\$4.00		
64	Art Classes - Members	\$15.00			\$14.00		
65	Art Classes - Non Members	\$20.00			\$19.00		
66	School programs 10 or more	\$5.00 per child					
67	Saturday Workshops for school age children	\$8.00 per child Non Members			\$7.00		
68	Other						
69	Brick, Sale of	\$100.00					
70	Hammock rental	\$5.00/hour, must be at least 18 years of age. A valid State ID is required.					
71	Booth Rentals - If selling products - *not applicable to Core Member Organization	\$25.00					
72	*Core Member Organization Examples - VFW, OCR, Veteran Council, American Legion, TRABBA, DAR, Out of the Woods Wildlife, ect.						

Planning
FY 2024/2025

1	Description	Dept	MR	Fee			25/26 prop
2							
3	BZA and BPMA						
4	Administrative Review	CCD		No Charge			
5	Special Exception	"	141	\$200.00			
6	Variance	"	141	\$200.00			
7							
8	Planning Commission						
9							
10	Rezoning/Text Amendment	CCD	141	\$200.00 plus \$5.00 per required mailed notice			
11	Site Plan Review/Design Guidelines	"	138	\$300.00			
12	Minor Subdivision Plat	"	138	\$150.00			
13	Major Subdivision Preliminary Plat	"	138	\$300.00 plus \$10.00 per lot			
14	Major Subdivision Construction Plat	"	138	\$300.00 plus \$40.00 per lot			
15	Major Subdivision Final Plat	"	138	\$300.00 plus \$25.00 per lot			
16							
17							
18	Zoning Verification Request	"	141	\$40.00			
19							
20							
21	Advertising Fee per Agenda Item	"	141	\$75.00			
22							
23	HZC/Processing Fee	"	141	\$25.00			
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							

Police Department
FY 2024/2025

1	Description	Dept	MR	Fee	25/26 proposed
2					
3	Reports accident/incident	CPD		As allowed per TCA 10-7-503	
4					
5	Seized Vehicles				
6	Impounding Fee	CPD	176	Impounding fee shall be equal to the wrecker service fee for towing the vehicle	
7	Daily Storage Fees	CPD	176		\$40.00
8					
9					
10					
11					
12					
13					
14					
15					
16					
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30					
31					
32					
33					
34					
35					

Records Copies
FY 2024/2025

1	Description		Dept	MR	Fee	25/26 proposed
2	General Copies					
3	8.5 X 11 or 8.5 X 14 Black & White		All	546	\$0.15	
4	8.5 X 11 or 8.5 X 14 Color		"	546	\$0.50	
5	18 X 14		"	546	\$5.00	
6	24 X 36		"	546	\$9.00	
7	30 X 42		"	546	\$11.00	
8						
9	GIS Map Copies					
10	8.5 X 11 or 8.5 X 14 Lines/Text Only		CCD & CPW	546	\$0.15	
11	8.5 X 11 or 8.5 X 14 Photo		"	546	\$0.50	
12	11 X 17 Lines/Text Only		"	546	\$3.00	
13	11 X 17 Photo		"	546	\$4.00	
14	18 X 24 Lines/Text Only		"	546	\$5.00	
15	18 X 24 Photo		"	546	\$6.00	
16	24 X 36 Lines/Text Only		"	546	\$9.00	
17	24 X 36 Photo		"	546	\$12.00	
18	36 X 48 Lines/Text Only		"	546	\$20.00	
19	36 X 48 Photo		"	546	\$24.00	
20	36 X 60 Lines/Text Only		"	546	\$25.00	
21	36 X 60 Photo		"	546	\$30.00	
22	Data manipulation over 1/2 hour add per layer		"	546	\$10.00	
23	C.D. Copies		"	546	\$10.00	
24	Employee hourly wage calculated per TCA 10-7-506			546		
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						

Sewer Service
FY 2024/2025

Proposed

1	Description	Code	Fee	25-26
2	Deposit:			
3	Industrial and Large Commercial		\$1,000.00	
4	Small Commercial		\$100.00	
5	Residential		\$30.00	
6	Tap Fee			
7	Inside City Limits	433	\$500.00	\$800.00
8	Outside City Limits	433	\$1,100.00	\$1,200.00
9	Pressurized Sewer System			
10	Tank Fee	433	\$5,000.00	
11	Monthly Maintenance Fee			
12	Inside City Limits		\$9.00	\$9.72
13	Outside City Limits		\$13.00	\$14.04
14				
15	Inspection Fee			
16	Gravity, Pressurized, or Septic	431	\$10.00	
17	Permit Fee			
18	Gravity, Pressurized, or Septic	431	\$10.00	
19				
20	Surcharge to be collected - bill unpaid by certain time		5%	
21	Industrial Surcharge Fee	BOD per pound	0.179	\$0.19
22		S.S. per pound	0.086	\$0.093
23				
24	Sewer Impact Fee			
25	Inside City Limits-Residential		\$1,000.00	
26	Outside City Limits-Residential		\$2,000.00	
27	Inside and Outside City Limits - Commercial		\$2,000.00 minimum - then negotiated	
28				
29	Description		Rate	
30	Inside City Limits - Minimum			
31	5/8 inch		\$9.02	\$9.74
32	1 inch		\$10.71	\$11.56
33	deleted			
34	2 inch		\$27.64	\$29.85
35	3 inch		\$45.10	\$48.71

Sewer Service
FY 2024/2025

Proposed 25-26

36				\$93.59	\$101.08
37				\$125.03	\$135.09
38				\$177.05	\$191.22
39				\$5.21	\$5.63
40	Description			Rate	
41	Outside City Limits - Minimum				
42	5/8 inch			\$12.99	\$14.03
43	1 inch			\$15.79	\$17.06
44	deleted				
45	2 inch			\$41.74	\$45.07
46	3 inch			\$67.64	\$73.05
47	4 inch			\$140.95	\$152.23
48	6 inch			\$188.31	\$203.37
49	8 inch			\$266.11	\$287.40
50	per thousand gallons			\$6.99	\$7.55
51	Inside City - Pressurized Sewer				
52	5/8 inch			\$10.19	\$11.00
53	1 inch			\$12.08	\$13.04
54	deleted				
55	2 inch			\$31.16	\$33.65
56	3 inch			\$50.86	\$54.93
57	4 inch			\$105.53	\$113.97
58	6 inch			\$141.01	\$152.29
59	8 inch			\$199.61	\$215.58
60	per thousand gallons			\$5.89	\$6.36
61	Outside City Pressurized Sewer				
62	5/8 inch			\$14.65	\$15.82
63	1 inch			\$17.81	\$19.24
64	deleted				
65	2 inch			\$47.05	\$50.82
66	3 inch			\$76.25	\$82.35
67	4 inch			\$158.93	\$171.64
68	6 inch			\$212.32	\$229.31
69	8 inch			\$300.03	\$324.03
70	per thousand gallons			\$7.89	\$8.52

Solid Waste
FY 2024/2025

Proposed 25-26

1	Description			Fee	
2	Deposit				
3				2X est use	
4					
5	Residential			\$40.00	
6					
7	Roll Out Cart(s)				
8	Commercial - once a week pick up per cart			\$34.00	\$35.00
9	Residential - once a week pick up 1st cart and curbside			\$26.00	\$27.00
10	Residential - once a week pick up - each additional cart			\$13.50	\$15.00
11					
12					
13	Dumpster(s)				
14	Lock Fee All Container Sizes			\$12.00	
15					
16	Volume	Collection			
17	2 Cu Yd Container	1X week		\$120.00	\$124.00
18		2X week		\$187.00	\$200.00
19		3X week		\$241.00	\$252.00
20		4X week		\$315.00	\$325.00
21		5X week		\$393.00	\$405.00
22	Extra Pick Up			\$48.00	\$50.00
23	4 Cu Yd Container	1X week		\$151.00	\$156.00
24		2X week		\$233.00	\$244.00
25		3X week		\$326.00	\$336.00
26		4X week		\$398.00	\$410.00
27		5X week		\$478.00	\$493.00
28	Extra Pick Up			\$60.00	\$62.00
29	6 Cu Yd Container	1X week		\$181.00	\$187.00
30		2X week		\$290.00	\$304.00
31		3X week		\$393.00	\$405.00
32		4X week		\$478.00	\$493.00
33		5X week		\$574.00	\$592.00
34	Extra Pick Up			\$81.00	\$84.00
35					

Solid Waste
FY 2024/2025

Proposed 25-26

35	3 cu Yd Container	1X week		\$209.00	\$216.00
37		2X week		\$327.00	\$342.00
38		3X week		\$435.00	\$450.00
39		4X week		\$550.00	\$567.00
40		5X week		\$700.00	\$720.00
41	Extra Pick Up			\$115.00	\$120.00
42					
44	Shared Dumpster(s)				
45	<i>Assembly - Restaurants, Fast Food, Theaters</i>				
45	Large			\$287.00	\$290.00
47	Medium			\$206.00	\$208.00
48	Small			\$165.00	\$167.00
49	<i>Business - Law Office, Insurance Office</i>				
50	Large			\$123.00	\$125.00
51	Medium			\$43.50	\$45.00
52	Small			\$34.00	\$35.00
53	<i>Mercantile - Retail Stores</i>				
54	Large			\$173.00	\$175.00
55	Medium			\$123.00	\$125.00
56	Small			\$43.00	\$45.00
57					
58	Min Shared Dumpster			\$43.00	\$45.00
59					
60	Surcharge to be collected - bill not paid by certain time			5%	
61					
62	Curbside Pick Up				
63	Commercial				
64	Knuckle Boom - Full Load			\$236.00	\$260.00
65	Knuckle Boom - Less than Full Load			\$118.00	\$130.00
66	Trash Train			\$46.00	\$50.00
67	Residential				
68	Change of Occupancy			\$129.00	\$135.00
69	Trash Train			25.00 a day or dump	\$30 a day or dump
70	Bulk Items			12.00 a pick up	\$25 for the 1st 3 \$12 for each additional

Special Event
FY 2024/2025

1	Description	Fee		Dept	MR	25/26 prop
2				P&R Director		
3	Application	Free				
4						
5	Fire Extinguisher Usage	\$250.00 Refundable Deposit/if no usage		"		
6	Fire Department Employees	\$30.00 per hour/per person		"		
7	Parks & Recreation Employees	\$25.00 per hour/per person		"		
8	Police Department Employees	\$30.00 per hour/per person		"		
9	**Public Works Employees	\$31.00 per hour per person		"		
10						
11						
12	**CPW equipment or vehicle usage will be charged per current State rate(s)			"		
13						
14						
15	Per November 16, 2021 Finance and Administrative Committee meeting minutes approved at the Board of Mayor and Alderman meeting on December 14, 2021 the following applies to the Special Event fees : Third Party Sponsored - 100% no waiver; City and Third Party Mixed-Sponsored - waive all fees with approval from the Board; Nonprofit Third Party Sponsored - 50% fees waived. DELETE					
16						
17	100% no fee waived except registered non-profits may be eligible for waiving up to 50% of all fees with approval from the Board of Mayor and Aldermen.					
18						
19						
20						
21						
22						
23						
24						

Water Service
FY 2024/2025

Proposed

1	Description	MR	Fee	25-26
2				
3	Deposits			
4	Small Commercial	559	2X est use	
5	Small Commercial	559	\$100.00	
6	Residential	569	\$80.00	
7	Tap Fees Inside & Outside City Limits			
8	5/8 - 1" Inside City Limits	417	\$600.00	\$800.00
9	5/8 - 1" Outside City Limits	417	\$1,000.00	\$1,200.00
10	Over 1"	417	cost plus 10%	
11	Secondary Meter (Lawn Meter)	417	\$600.00	\$800.00
12				
13	Surcharge to be collected - bill not paid by certain time			5%
14				
15	Permit Fee	412	\$10.00	
16	Inspection Fee	412	\$10.00	
17	Outlet Fee - per outlet	412	\$7.50	
18	Backflow Protective Devices Initial inspection	412	\$55.00	
19	Backflow Protective Devices Annual inspection			Owner responsible for this inspection
20	Fire Hydrant			actual cost + 10%
21	Fire Hydrant Water Meter Deposit	569	\$500.00	
22	Minimum bill - 3" meter		\$205.67	
23	Testing LAB		\$10.50 per test	
24	Secondary meter turned off - service charge to turn on		\$25.00	
25				
26				
27				
28				
29				
30				
31				
32				
33				
34				

Water Service
FY 2024/2025

Proposed

35					25-26
36	Description			Rate	
37	Inside City Limits - Minimum per Meter Size	1st 2,000 gals plus Meter size			
38	5/8 inch			\$10.80	\$11.66
39	1 inch			\$30.39	\$32.82
40	deleted				
41	2 inch			\$93.67	\$101.17
42	3 inch			\$154.11	\$166.44
43	4 inch			\$192.65	\$208.06
44	6 inch			\$275.15	\$297.18
45	8 inch			\$530.29	\$594.31
46	per thousand gallons				
47	First 2,000			\$5.42	Delete
48	Next 8,000	*2,001 to 100,000		\$3.68	\$3.98
49	Next 40,000			\$3.48	Delete
50	Next 50,000			\$2.89	Delete
51	Next 100,000	*100,001+		\$2.77	\$2.99
52					
53	Outside City Limits - Minimum per meter size	*1st 3,000gals			
54	5/8 inch			\$16.27	\$17.57
55	1 inch			\$41.30	\$44.61
56	deleted				
57	2 inch			\$137.63	\$148.64
58	3 inch			\$220.17	\$237.78
59	4 inch			\$275.16	\$297.18
60	6 inch			\$412.77	\$445.79
61	8 inch			\$825.45	\$891.49
62	per thousand gallons				
63	First 3,000			\$5.42	Delete
64	Next 7,000	*Over 3,000gals		\$4.69	\$5.07
65	Next 10,000			\$4.31	Delete
66	Next 20,000			\$3.07	Delete
67					
68					
69					



**Covington Public Works/Utilities
Water Quality Division**

1-11-26

new

To Whom It May Concern:

Subject: City of Covington Bacteriological Lab (#TN03167) – Fee Schedule for Total Coliform and E. coli Testing

The City of Covington recognizes the importance of promptly restoring utilities and ensuring the safety of public water systems. To support this effort, the City of Covington Bacteriological Laboratory (Lab #TN03167) offers both routine and emergency testing services for *Total Coliform* and *E. coli* bacteria. The following fee schedule has been established to help cover laboratory and staff overtime costs associated with these services.

Routine Testing (Monday–Thursday, 6:00 AM – 2:30 PM)

- Fee: \$15 per sample

Emergency Testing Fee Schedule

Day/Time	First Sample Fee	Each Additional Sample (Same Delivery)
Friday (Before 2:30 PM)	\$130	\$15
Friday (After 2:30 PM)	\$260	\$15
Saturday, Sunday, or After Hours (2:30 PM – 5:30 AM)	\$260	\$15
Holidays	\$130 per day	\$15

Sample Submission Requirements

- Samples must be delivered in a cooler with ice.
- Samples must be received **within 6 hours of collection.**
- Each sample must contain **100 mL** and be submitted in a **City of Covington-approved container.**
- Samples that are frozen, collected in unapproved containers, turbid, or contain debris will be **rejected.**

Turnaround Time

- All samples require **two days** for analysis.

We appreciate your cooperation and understanding. If you have any questions, please reach out to Chief Operator Joe Bloechl by email at jbloechl@covingtontn.com or by cell at 901- 483-1678.

Sincerely,

Tim Haynes

Public Works Director

City of Covington

PWSID: 0000144

Bacteriological Lab #TN03167

ORDINANCE 1797

AN ORDINANCE TO AMEND THE COVINGTON MUNICIPAL ZONING MAP TO REZONE PROPERTY SOUTH OF BURNETT LANE NEAR ITS INTERSECTION WITH COUNTRY LAKE DRIVE (DORIS CRAGWALL PROPERTY) FROM R-1 (LOW DENSITY RESIDENTIAL) DISTRICT TO R-1A (MODERATE DENSITY RESIDENTIAL) DISTRICT

WHEREAS, pursuant to Tennessee Code Annotated Sections 13-7-201 and 13-7-202 a zoning ordinance and map have been adopted for the City of Covington; and,

WHEREAS, the Covington Municipal-Regional Planning Commission has recommended that the following property be reclassified from its current zoning designation to the proposed zoning designation and,

WHEREAS, a public hearing was held before Covington Board of Mayor and Aldermen pursuant to section 13-7-203, Tennessee Code Annotated, the time and place of which was published with fifteen days advance notice; and,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON:

SECTION 1. That the following described property be rezoned from Region R-1 (Low Density Residential) District to Municipal R-1A (Moderate Density Residential) District:

Parcel 22.01 on Tipton County Tax Map 050

Description of the Doris Cragwall property recorded in Record Book 787, Page 906 (Parcel 4), being located in Civil District 1, Tipton County, Tennessee and being more particularly described as follows:

Beginning at an iron pipe found at the southwest corner of James W. Burgess and his wife, Mary Burgess' tract recorded in Deed Book 223, Page 90, of which this partition is a part, then North 05° 08' 22" West, 1993.29 feet along Burgess' west line and the eastline of Country Club Estates (PB 2, PG 21) to the centerline of Burnett Lane; then along the said centerline the following five courses: South 86° 13' 57" East along the chord of a curve to the right having a radius of 924.22 feet, and arc length of 195.41 feet to the point of tangency; then South 77° 20' 35" East, 18.05 feet; South 76° 41' 57" East, 115.15 feet; South 72° 32' 40" East, 77.17 feet; South 71° 29' 53" East, 196.47 feet to the northeast corner of this partition; then South 05° 08' 22" East, 203.30 feet along the east line of this partition following the general alignment of a post and wire fence to a point; then North 86° 07' 24" East, 46.84 feet along the north interior line of this partition following the general alignment of a fence to a point; then South 05° 08' 22" East, 1625.05 feet along the east line of this partition to a point; then South 86° 24' 31" West, 617.40 feet along Burgess' south line and Simonton's north line

(DB 638, PG 244) to the Point of Beginning, encompassing 27.02 acres of land, more or less.

Less and accept the following 2 tracts of land as described and recorded in Record Book 908, Page 175 (Tract 1 and Tract 3), being located in Civil District 1, Tipton County, Tennessee and being more particularly described as follows:

TRACT 1

Part of the Doris Craigwell tract recorded in Deed Book 778, Page 54, and Deed Book 787, Page 906, in the Register's Office, lying on the south side of Burnett Lane in the First Civil District of Tipton County, Tennessee, being more particularly described as follows:

Beginning at the northwest corner of the Jim Burgess tract recorded in Deed Book 787, Page 896, in the centerline of Burnett Lane, said point being the northeast corner of the Doris Cragwall tract recorded in Deed Book 778, Page 54, and Deed Book 787, Page 906, of which this partition is a part, then South 05° 08' 22" East along the west line of Burgess and the east line of Cragwall, passing an iron pin found at 32.32', but continuing for a total distance of 203.30 feet to an iron pin found; then North 86° 07' 24" East, 8.84 feet to a point; then South 06° 19' 32" East, 1626.12 feet along the east line of this partition to a nail set in the north line of Janet Hazelrig (DB 751, PG 247); then South 86° 24' 31" West, 50.06 feet along the north line of Hazelrig to an iron pin found at the northwest corner of Hazelrig; then North 06° 19' 32" West along the west line of this partition, passing an iron pin set at 1815.33', but continuing for a total distance of 1848.37 to the centerline of Burnett Lane; then South 71° 29' 53" East, 49.99 feet along the said centerline to the Point of Beginning and containing 2.078 acres of land.

TRACT 3

Part of the Doris Craigwell tract recorded in Deed Book 778, Page 54, and Deed Book 787, Page 906, in the Register's Office, lying south of Burnett Lane in the First Civil District of Tipton County, Tennessee, being more particularly described as follows:

Beginning at an iron pin found at the southwest corner of the Jim Burgess tract recorded in Deed Book 787, Page 896, in the north line of Janet Hazelrig (DB 751, 247), said point being the southeast corner of the Doris Cragwall tract recorded in Deed Book 778, Page 54, and Deed Book 787, Page 906, of which this partition is a part, then South 86° 24' 31" West, 4.32 feet along the south line of Cragwall and the north line of Hazelrig to a nail set at the southwest corner of this partition; then North 06° 19' 32" West 1626.12 feet along the west line of this partition to the south interior line of Burgess; then North 86° 07' 24" East, 38.00 feet along Burgess' south interior line to an iron pin found at the northeast interior corner of Cragwall; then South 05° 08' 22" East, 1625.05 feet along the east line of Cragwall and the west line of Burgess to the Point of Beginning and containing 0.789 acres of land.

The descriptions as shown hereon are from record deeds and not a current survey of the subject property.

SECTION 2.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after third and final reading, THE PUBLIC WELFARE REQUIRING IT.

January 13, 2020
Passed First Reading

Mayor

February 10, 2020
Passed Second Reading

City Recorder-Treasurer

Public Hearing

Passed Third Reading

NOTICE OF PUBLIC HEARING

AN ORDINANCE TO AMEND THE COVINGTON MUNICIPAL ZONING MAP TO REZONE PROPERTY SOUTH OF BURGESS LANE NEAR ITS INTERSECTION WITH COUNTRY LAKE DRIVE (DORIS CRAGWALL PROPERTY) FROM R-1 (LOW DENSITY RESIDENTIAL) DISTRICT TO R-1A (MODERATE DENSITY RESIDENTIAL) DISTRICT

Notice is hereby given that a public hearing will be held before the Covington Board of Mayor and Aldermen on proposed modifications to the Covington Municipal Zoning Map.

Said hearing will be held pursuant to the provisions of Section 13-7-203, Tennessee Code Annotated. Said hearing will be held at the regular meeting of the Covington Board of Mayor and Aldermen on **FEBRUARY 10, 2026, BEGINNING AT 5:30 P.M. AT COVINGTON CITY HALL.**

Any interested party is invited to appear before the Covington Board of Mayor and Aldermen and be heard in objection or in favor of the adoption thereof. Copies of the proposed ordinance will be available for public examination in the Mayor's Office, Covington City Hall.

RESOLUTION NO. 02-24-2026

A RESOLUTION ADOPTING A CYBERSECURITY POLICY AND PROCEDURES FOR THE CITY OF COVINGTON

WHEREAS, the City of Covington relies on information systems and technology to deliver essential public services; and

WHEREAS, cybersecurity threats present a significant risk to municipal operations, public safety, and the protection of sensitive information; and

WHEREAS, the City desires to establish a comprehensive, city-wide cybersecurity program aligned with nationally recognized standards and the Nationwide Cybersecurity Review; and

WHEREAS, the proposed Cybersecurity Policy and Procedures define governance, roles, responsibilities, and operational requirements for protecting City systems and data;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Covington, Tennessee:

1. That the City of Covington Cybersecurity Policy and supporting Cybersecurity Procedures are hereby adopted.
2. That the Chief of Staff is authorized and directed to implement and enforce the policy and procedures.
3. That City departments, employees, and third-party vendors shall comply with the adopted policy.
4. That the policy shall be reviewed at least annually and updated as necessary.
5. This resolution shall take effect upon adoption.

Adopted this 24th day of February, 2026.

APPROVED:

Jan Hensley, Mayor

ATTEST:

Lisa Elam, Recorder-Treasurer

APPROVED AS TO FORM:

Rachel Simmons, City Attorney

