

JAN WADE HENSLEY
Mayor



LISA S. ELAM
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON April 28, 2026, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman John Edwards.
3. Pledge of Allegiance to the Flag to be led by Alderwoman Jean Johnson.
4. Minutes of the Preceding Meeting to be approved.
 - Minutes from The Board of Mayor and Alderman
5. Report from Committees:
 - General Welfare Public Relations Committee Minutes
 - Finance and Administration Committee Minutes
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
9. Report from Recorder-Treasurer Lisa Elam.
10. Report from City Attorney Rachel Simmons – Mainstreet Contract
11. Old Business:
12. New Business:
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on April 14, 2026, at 5:30 p.m. with the following members present: Mayor Jan Hensley, Alderman Jeff Morris, Alderman CH Sullivan, Alderman John Edwards, Alderman Danny Wallace, Alderwoman Jean Johnson (absent) and Alderwoman Margaret Fleming. Also present were Public Works Director Tim Haynes, Police Chief Donna Turner, Building Official Lessie Fisher, Fire Chief Richard Griggs Record Clerk David Gwinn, Assistant to Mayor Jason Fleming, City Attorney Rachel Simmons and Recorder-Treasurer Lisa Elam.

Meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderwoman Margaret Fleming.

Pledge of Allegiance to the Flag was led by Alderman John Edwards.

Motion was made by Alderman John Edwards and seconded by Alderman Jeff Morris to approve the minutes of the Preceding Meeting to be approved.

Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderwoman Margaret Fleming to approve the minutes of the Beer Board.

Motion passed.

Motion was made by Alderwoman Margaret Fleming and seconded by Alderman Jeff Morris to approve the minutes of the Public Safety Committee Meeting.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to approve the minutes of the Public Works Committee Meeting.

Motion passed.

Alderman John Edwards requested that discussion on USDA Programs to assist with home repairs to the Finance and Administration Committee Meeting.

Mayor Jan Hensley reminded citizens of the Master Plan 2nd Public Meeting on April 21st at the Covington Civic Center from 5-7. Mayor Hensley announced the Lawn and Garden Expo will be on April 18th. Announcement of the Covington Tipton Chamber dinner will be hosted at the Manor on April 16th. Mayor Hensley also announced Spring Music at 797 Distillery on April 18th at 7pm. Taste of Gratitude Dinner will be April 25th at 6pm at Court Square, Wilder LP Gas Company, Rally for the Brave and Senour Oscar Night will also be taking place at this date and time. Mayor Hensley Announced the Midway Gas Station that was lost in the Tornado will be opening soon and this is noted as the last business damaged to re-open.

Treasurer-Recorder Lisa Elam reported sales tax received for the January collections were \$367,595, which is A DECREASE of \$45,450 or -10.8%. Year-to-date collections for fiscal year 2026 are 2,901,870 which is a DECREASE of \$42,900 or -1.5%.

Motion was made by Alderman C H Sullivan and seconded by Alderman John Edwards to approve the Tax Report of the Recorder-Treasurer Lisa Elam.

Motion passed.

City Attorney Rachel Simmons reported on the property the City of Covington purchased from the delinquent tax sale. Attorney Simmons asked to be added to the Finance and Committee Meeting to have further discussion on net procedures for the property.

Motion was made by Alderman John Edwards and seconded by Alderman C H Sullivan to move discussion on the delinquent property purchase to Finance and Administration Committee Meeting.

Motion passed.

Motion was made by Alderman Jeff Morris and seconded by Alderman John Edwards to approve the City Attorneys report.

Motion passed.

Mayor Hensley announced to the Board of Alderman, Lawn and Garden Expo asked for a city sponsorship of \$250.00.

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to approve the Lawn and Garden Expo Sponsored of \$250.00.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to pay Bills Over/Under \$1,000.00.

Motion passed.

With there being no further business the meeting adjourned at 5:45 p.m.

Attest:

Recorder -Treasurer

Mayor

The General Welfare – Public Relations Committee met at City of Covington on April 14, 2026, at 4:00 p.m. with the following members present: Mayor Jan Hensley, Alderwoman Jean Johnson (absent), Alderman Danny Wallace and Alderwoman Margaret Fleming. Also, present were Alderman CH Sullivan, Airport Manager Bill Labermeier, Museum Director Katherine Markley, Fire Chief Richard Griggs, Public Works Director Tim Haynes, Human Resource Director Cody Bumpus, Park and Recreation Director Molly Glass, Downtown Director Stephanie Pugh, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Lisa Elam.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to allow Mayor Jan Hensley to serve as chairperson in absence of Alderwoman Jean Johnson. Motion passed.

Meeting was called to order by Mayor Jan Hensley in absence of Chairperson Alderwoman Jean Johnson.

Parks and Receptions Director Molly Glass issued an update on Spring Sports and Sponsor Appreciation. Director Glass announced the USSSA Travel Tournament schedule updates. Director Glass wanted to give thanks to Munford and Atoka Parks and Recreation for team sharing. Director Glass announced the preparations for the BBQ Festival are in place. March Special Events April Committee Minutes updates.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to accept Park and Recreation Director Glass' report. Motion passed.

Parks and Recreation Director Molly Glass gave the Mainstreet report in the absence of Downtown Director Stephanie Pugh. Director Glass reported the Hop and Shop was a great event for our businesses and the citizens' reviews were positive. Mainstreet Director Stephanie Pugh is planning to host Morning on Mainstreet.

Motion was made by Alderman Danny Wallace and seconded by Mayor Hensley to accept and approve Director Glass' report. Motion passed.

Museum Director Katherine Markley announced that Mr. Marbry will be honored tonight at the museum. Director Markley announced updates on the What is it Wednesday Event and the Bird Festival. Director Markley Vortex donated a pair of Binoculars and asked for approval to do a raffle with donations of \$5.00 per ticket.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to approve Museum Director Markley's to proceed with the Binocular Riffel. Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Mayor Hensley to accept and approve Director Markley's report. Motion passed.

Airport Director Bill Labermeier reported fuel stats for the previous month. Director Labermeier reported fuel prices have dropped, and current stats show as normal. Director Labermeier announced that he needed extra storage for ground equipment. Director Labermeier suggested that he uses an existing building that houses the light mechanics have room in which could be transformed into an enclosed storage space. Director Labermeier asked for approval to use the TDOT Maintenance Grant to cover the upgrades. Airport Labermeier also presented 2 bids for the costs.

Motion was made by Alderman Danny Wallace and seconded by Mayor Jan Hensley to approve the bid and move forward with the renovation which will be covered by the TDOT Maintenance Grant.

Motion passed.

Motion was made by Alderman Danny Wallace and seconded by Alderwoman Margaret Fleming to approve Airport Director Labermeier's report.

Motion passed.

There being no further business, the meeting adjourned at 4:28 p.m.

The Finance and Administration Committee met at City of Covington on April 21, 2026, at 4:00 p.m. with the following members: Chairperson Alderman C H Sullivan, Mayor Jan Hensley, Aldermen Jeff Morris, Alderman Danny Wallace, Alderman John Edwards, Alderwoman Jean Johnson, and Alderwoman Margaret Fleming. Also, present were Police Chief Donna Turner, Human Resource Director Cody Bumpus, Park and Recreation Director Molly Glass, Assistant to the Mayor Jason Fleming, Downtown Director Stephanie Pugh, Building Official Lessie Fisher, City Attorney Rachel Simmons and Recorder-Treasurer Lisa Elam.

Meeting was called to order by Chairman CH Sullivan.

Human Resource Director Bumpus reported 0 new hires and 3 separations. Director Bumpus reported that the city has 164 employees in total. Director Bumpus also stated 0 OSHA- Workers Compensation Claims for the month of March. Director Bumpus announced Sherry Thomas with TCRS will be available by Zoom on 4/28 from 9-11 at City Hall in the basement conference room and in person on 4/29 by appointment only.

Motion was made by Alderman Jeff Morris and seconded by Alderman Danny Wallace to approve Director Bumpus' report.
Motion passed.

Codes and Compliance Director Lessie Fisher gave an update on the Purchasing Policy Guidelines which will increase bid threshold. Director Fisher also reported this is still in the process of being reviewed with Attorney Simmons and Director Elam for finalization before it is presented to the Board.

Fire Chief Richard Griggs presented a Grant Contract from the State of Tennessee to cover listed equipment.

Motion was made by Alderman Jeff Morris and seconded by Alderman Danny Wallace to move forward with the Grant Contract from the State of Tennessee to cover listed equipment.
Motion passed.

Fire Chief Richard Griggs asked for board approval to transfer funds from Outside Fire to Computer Equipment in the amount of \$8000.00 to purchase security cameras. Chief Griggs also requested approval to transfer funds from Volunteer Inservice to Other Equipment in the amount of \$6000.00 to purchase station mattresses.

Motion was made by Alderman C H Sullivan and seconded by Alderman Jeff Morris to approve the fund transfers for the purchases upon verifying funds are available and able to be used for requested purchases.
Motion passed.

Alderman John Edwards gave an update on the USDA Section 504, and email was sent today with further information on the program. Alderman Edwards also stated he wants us to act as the middle person to help secure funds for qualified citizens.

City Attorney Simmons reported the property the City purchased from the delinquent tax sale, 506 Garland Avenue, is zoned at B2 (Highway District). Attorney Simmons also stated the lot is not sized to have a home built and requested permission to submit for bids and sell the property.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to move forward with the process to publish and advertise by sealed bids and sell the property.
Motion passed.

Amended Motion to declare 506 Garland Avenue as Surplus Property and allow Attorney Simmons to move forward with the process to publish and advertise by sealed bids and sell the property with a minimum bid of \$2500.00.
Motion passed.

Second Amended Motion to change starting bid to \$4000.00 along with declaring 506 Garland Avenue as Surplus Property and allow Attorney Simmons to move forward with the process to publish and advertise by sealed bids and sell the property.
Motion passed.

Alderman C H Sullivan gave updates on proposed changes to the Beer Board Ordinance which would allow the Beer Board to have authority to grant and give authority to issue a Beer License without the current requirement of the requirement to sell 40% food.

Public Works Director Tim Haynes reported issued a copy of a quote from Wooten Tractor for \$65,000.00. This is to replace the current tractor that has a blown engine.

Motion was made by Alderman Edwards and seconded by Alderwoman Johnson to allow Director Haynes to move forward with the purchase of the tractor from Wooten Tractor.
Motion passed.

There being no further business, the meeting adjourned at 4:42 p.m.

